

COVID-19 risk assessment for:
 Rehearsal day and time
 Rehearsal venue

Bishopwearmouth Choral Society
Rehearsals
Wednesdays at 7.30 p.m.
Sunderland Minster

Version 2.2 21.8.2021

Priority area	Transmission risk	Possible mitigations and actions	Responsible	Relevance	Other relevant notes
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Turn away anyone who should be self-isolating					
	Aerosol, droplet, surface	Ask Members to do their own health assessment and stay away if: <ul style="list-style-type: none"> - they have symptoms / feel unwell - tested positive (PCR or Lateral flow) - have been told to self isolate - someone they have close contact with has tested positive - are quarantining after a visit abroad 			NHS procedures and Close contact definition
	Aerosol, droplet, surface	Encourage regular use of lateral flow tests, on day of rehearsal if at all possible			Order LFT England
	Aerosol, droplet, surface	Encourage members to think about transport. Walk, cycle, own car - ideal. If shared car - use face coverings, open windows, sit far from each other.			
	Aerosol, droplet, surface	Encourage vaccine take up			
	Aerosol, droplet, surface	Someone becomes unwell at rehearsal: <ul style="list-style-type: none"> - Person goes home and follows NHS procedures - Anyone who had close contact goes home and follows NHS procedures - Person with symptoms informs Secretary, who will inform close contacts of test results - If positive inform wider attendees and venue 			NHS procedures and Close contact definition

Provide adequate ventilation

		Nature of ventilation of rehearsal area - The Nave of Sunderland Minster provides a high space, with sufficient area to allow the required space mitigation for a choir of our size. There is no mechanical ventilation (air-conditioning) but there is a natural recycling of air as any warm air drifts upwards. High open windows and drafts encourage a change of air upwards, which would be enhanced by planned breaks in rehearsals. Any use of the heating (fanned convection heaters) would enhance upward ventilation to high level windows and also dry out virus droplets.			
	Aerosol	Doors and windows kept open as much as possible			
	Aerosol	Room ventilated before rehearsals and during breaks			HSE general guidance on ventilation
	Aerosol	Break of 15 minutes between two periods of 30 minutes rehearsal			
	Aerosol	Overall length of rehearsal reduced to 1 hour 15 minutes			
	Aerosol	Use face coverings during arrival / breaks / departure and on leaving your seat for any reason (unless exempt)			Discount on Sing Safe face masks
	Aerosol, droplet, surface	Sneeze screens to be provided for Musical Director and Accompanist			

Clean more often

	Surface	Venue cleaned before rehearsal / after last use			
	Surface	Hand soap / hand sanitiser provided			
	Surface	Regular Hand washing / sanitising encouraged			
	Surface	Toilets and common touch points cleaned regularly			
	Surface	Hand sanitiser provided at common touch points (e.g. doors, shared kitchen)			
	Surface	Members bring their own equipment (music stands, mics, sheet music, etc.)			
	Surface	No sharing of equipment where possible - hand sanitiser provided where unavoidable			
	Surface	Rubbish bins regularly emptied			

Enable people to check in at your venue

	Aerosol, droplet, surface	Venue providing relevant Test and Trace information (QR code) to check-in - if you have the technology			
	Aerosol, droplet, surface	Register of attendees kept by Section Reps - members informed via Secretary if positive case reported			
	Aerosol, droplet, surface	Designated seating arrangements, repeated at each rehearsal			

Communicate and train

	Aerosol, droplet, surface	Risk assessment available online for all stakeholders to see			
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Aerosol, droplet, surface	1 pager / simple instructions / expected behaviours sent to all members
Aerosol, droplet, surface	Posters at venue reminding of procedures (e.g. wash hands, social distancing, one way systems)
Aerosol, droplet, surface	Verbal reminders at rehearsals

[Making Music template posters](#)

Social distancing / flow of people

Droplet	1 metre plus social distancing at all times during rehearsal, breaks, entering and leaving.
Droplet	Members asked to respect each other's space - no 'mingling'
Droplet	Follow venue (Minster) rules for number of people in cloakroom, corridor, toilets at a time
Droplet	One way and queuing systems at pinch points - e.g. entrance/exit, toilets, kitchen

Singing

Aerosol, droplet	Singers limit volume
Aerosol, droplet	Microphone used by Musical Director
Aerosol, droplet	Space well ventilated - doors left open whenever possible
Aerosol, droplet	1 metre plus social distancing at all times during rehearsal, breaks, entering and leaving.
Aerosol, droplet	Stand side by side, socially distanced, facing in the same direction
Aerosol, droplet	Face coverings - personal choice when singing
Aerosol, droplet	Regular breaks

Refreshments

Surface	No refreshments provided
Surface	Participants bring their own, and remove afterwards